

HOW TO BECOME A CUSTOMER OF  
**THE NATURAL GAS  
STORAGE SERVICES?**  
IN UKRAINE

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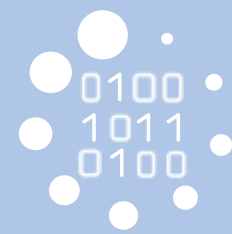
HOW TO BECOME A  
CUSTOMER OF  
**THE NATURAL  
GAS STORAGE  
SERVICES?**

# HOW TO BOOK GAS STORAGE SERVICES?

2 hours

## EIC

Register existing EIC in the e-base of the SSO



5-10 days

2

## AGREEMENT

Enter into the natural gas storage (injection/withdrawal) agreement



2 hours

3

## I-PLATFORM

Sign up to the SSO I-Platform



1 hour

4

## CAPACITY BOOKING

Book services: working volume and injection/withdrawal capacity



1 day

## TRADE NOTIFICATION



Enter into transactions and easily inform the SSO about gas transfer to a buyer/seller via I-Platform

1 hour

6

## NOMINATION/RENOMINATION/ALLOCATION

24/7 gas dispatching services via the I-Platform

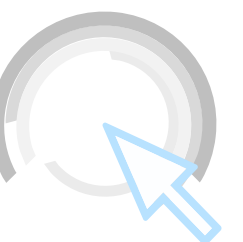


1 day

5

## PAYMENT FOR CAPACITY

Pay for the booked capacity



# SERVICES

# B

## Storage

(injection, withdrawal)

12 underground gas storages (UGSs)

30,950 billion cubic meters (bcm) of total capacity



# A S I

## Customs Warehouse

Gas storage for 1095 days without taxes and customs duties

## +Short-haul

Access to UGSs is carried out at reduced tariffs at the GTS enter/exit points



# C

## Trade notification

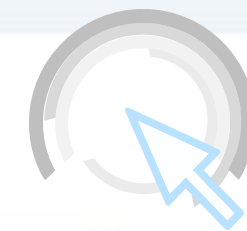
Virtual trading point

Trading option for residents and non-residents on the domestic and foreign markets



## Exchange Trading

Exchange service provides an opportunity to trade cleared and uncleared gas



## Gas monitoring

A service that allows the Owners of gas stored in the UGSs to use it as a bank pledge when obtaining loans

# A D D I T I O N A L

# HOW TO GET EIC?

# EIC

The EIC is the energy identification code of the natural gas market entities and/or the commercial metering point determined by the rules of the European Network of Transmission System Operators for Gas (ENTSOE), which is assigned in order to unify and uniquely identify natural gas market entities and commercial metering points installed on units of gas infrastructure, to participate in regional (international) gas markets, and to ensure simplification of procedures of natural gas supplier change and electronic data exchange between the natural gas market entities.

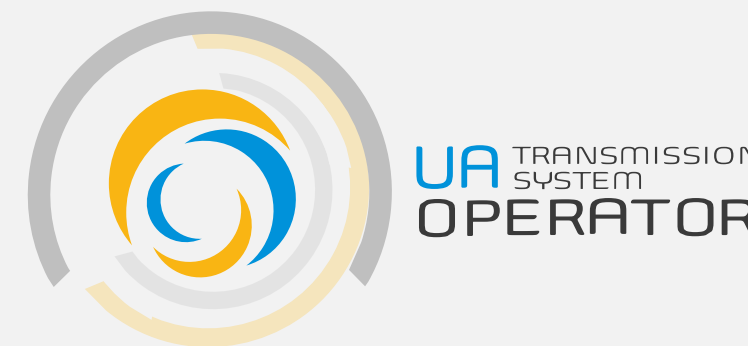
EIC JSC «Ukrtransgaz» —  
[21X0000000013279](#)

## If you have **EIC**:

Inform us about the EIC assignment by providing of the scanned document

## If you do not have an **EIC** or want to check your current one

Contact the TSO of Ukraine or Ukrenergo to receive an EIC, or mentioned entities + ENTSO-E to check it



# STORAGE AGREEMENT

## AGREEMENT

\* if the mentioned documents are submitted in a foreign language, their certified translation into Ukrainian shall be also provided!



Download the draft of the agreement and the list of documents required for the agreement conclusion



Fill out and sign the agreement application form + the agreement (2 copies)



Send the scanned documents required for agreement conclusion to:  
[front-office@utg.ua](mailto:front-office@utg.ua)



After confirming correctness of the provided package of documents, send the application and 2 copies of the agreement (paper) to:  
*9/1 Klovskyi Uzviz, 01021 Kyiv, Ukraine*  
*noting "UGS - to the attention of the Front office team"*



Please wait for a notification about the stage of execution/signing of the agreement by email or phone  
(phone number specified in the Agreement, clause 12.4)

# CAPACITY BOOKING

Firm - **60%**

Conditionally firm\* - **30%**

Interruptible - **10%**

**90%** from available capacity

## INSTRUCTION

*\* submit nomination until 3 pm D-1 for gas day D*

### Annual capacity:

- » working volume
- » bundled capacity

Capacity is booked from the last Monday of January - 2<sup>nd</sup> Monday of February  
Available for booking for a period of 1-4 years

### Season capacity:

- » working volume
- » injection
- » withdrawal

Capacity booking for the injection season: last Monday of January - 2<sup>nd</sup> Monday of February  
For the withdrawal season: last Monday of July - 2<sup>nd</sup> Monday of August

### Monthly capacity:

- » working volume
- » injection
- » withdrawal

Capacity is booked from 1<sup>st</sup> Monday - 3<sup>rd</sup> Monday of M for M+1 and until the end of the storage year

### Daily capacity:

- » working volume
- » injection
- » withdrawal

Day-ahead service = nomination/trade notification payment no later than the end of the banking day D-2 (prior to the day of service provision)

## PAYMENT IS MADE 5 DAYS PRIOR TO THE SERVICE PROVISION

**1** Fill out the appropriate service calculation form

**2** Pay the bill - regular payment procedure using payment form

## BILL FORMS

# CAPACITY PAYMENT

[Example: "Days Ahead"]

Open the transaction **Capacity**, select **Allocated capacity** and click on execute

**Capacity**

Customer

Customer's EIC-code

Capacity allocation period

System mode

Applications for capacity all  **Allocated capacity**

To generate an invoice for day-ahead services, click **Day-ahead**, enter the required volume and select **Working volume/Injection capacity/Withdrawal capacity**

**Invoice for day-ahead services**

Volume  tcm

4030000 - Day-ahead working volume

4060000 - Day-ahead injection capacity

4090000 - Day-ahead withdrawal capacity

**Allocated capacity**

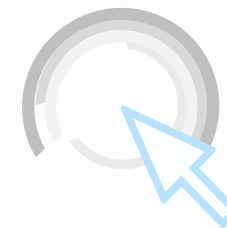
Invoice for day-ahead services

Invoice	Client's EIC-code	PeriodFrom	Period To	S...	Allocated capacity	CapA...	Client's Name	Capacity kind	CapAPeriod	CapType	Indication of residency
		01.06.2024	30.06.2024					Working volume	Month	Firm	Non-resident

The **Invoice** column displays the generated invoice in pdf format only for monthly, seasonal, annual and bundled services. Clicking on the pdf file will open a window with the option to save the invoice to your own file system.



# CUSTOMS WAREHOUSE SERVICES



To start gas storage activities in terms of customs warehouse, the following agreements shall be concluded with the SSO:

1. Natural gas storage (injection/withdrawal) agreement (*hereinafter – storage agreement*)
2. Agreement for provision of services for customs declaration of natural gas transported across the customs border of Ukraine (*hereinafter – declaration agreement*):
  - » Application for the agreement conclusion
  - » Originals of the agreement in 2 copies, filled out, signed by the customer and sealed (if any)

A transportation agreement shall also be concluded with GTSOU  
(Gas TSO of Ukraine)

**Declaration agreement and storage agreement are concluded as per the same procedure.  
Completed documents on the part of the Customer shall be send to:**

[front-office@utg.ua](mailto:front-office@utg.ua)

# I-PLATFORM



The Customer provides necessary documents to get access to the UA SSO I-PLATFORM


**1**

**SUPERIOR**  
Notification for creation of the I-Platform Authorized User Account Application

**AUTHORIZED PERSON**  
Power of Attorney for each person authorized to access the I-Platform  
Annex 1

**2**

**UA SSO TEAM**  
Login + password for the I-Platform access will be sent to the e-mail specified in the Application within 2 days



Get your **login** and initial **password** by e-mail

User ID

.....

**LOGIN**

[Forgot Password?](#)

Solely the personal key owner shall impose the EDS on the I-Platform!

\* The user shall perform the first log in into the I-Platform within **3 calendar days** and change the initial password (personal key)

# CUSTOMER'S ACCOUNT ON I-PLATFORM

Capacity data

Quick access menu

Update Previous gas date 01.06.2024 Next gas date

**Gas balance**

- Balance at day beg.
- Balance at day end

**Basic warehouse**

- Balance at beginning
- Total injections
- Total withdrawals
- TN UGS
- Regime change
- Balance at end

**Customs warehouse**

- Balance at beginning
- Total injections
- Total withdrawals
- TN CW
- Regime change
- Balance at end

**Security stock**

- Balance at beginning
- Regime change
- Balance at end

**Charged/limitations**

- Balance at beginning
- Regime change
- Balance at end

**Capacity**

- Free day-ahead (D+1) injection capacity, cm/day
- Free day-ahead (D+1) withdrawal capacity, cm/day

Historical data on free capacity of gas storage facilities

Available Monthly capacity (03.06.2024-17.06.2024)

**Booked capacity**

Capacity kind	Capacity type and period
<input type="radio"/> Working vol	Paid capacity [input] m3
<input checked="" type="radio"/> Injection	Free capacity [input] m3
<input type="radio"/> Withdrawal	

**Go to**

- Payment for services
- Capacity booking
- Trade Notification
- Create change of customs regime
- Reports on consignments in the CW
- Customs declarations
- Customer's protocols
- Gas Balance Certificate

**Gas circulation in UGS**

Stock descr	EIC Customer	Name	Data type	PSO = Volume m3	EIC-codeVP	VP name

Gas balance at the storage account  
[for gas movement within a gas day]

Gas movement data

# NOMINATION /RENOMINATION /ALLOCATION

[Video tutorial](#)

## NOMINATION

the Customer can submit a nomination no earlier than 180 days in advance

## ACCEPTANCE REJECTION

## RENOMINATION

2h before the injection/withdrawal

## ALLOCATION

confirmed nomination/renomination D1

3pm\*

5pm\* 6pm\*

4am\*

**M+1**

Act of services rendered  
Act of gas movement

till **D12** **M+1**

**D-1**

**D**

7am\*

7am\*

**GAS DAY**

**In the same period upload 3 separate nominations/renominations for the same volume of gas:**

to the UA SSO Platform

to the UA TSO Platform

EU TSO Platform

\* (EET) Eastern European Time



# TRADE NOTIFICATION

Filled out by both sides & confirmed by the SSO

**Create Trade Notif.( Expropriation)**

**Trade notification**

- Alienator(EIC-code) [Redacted]
- Acquisitor(EIC-code) [Redacted]
- Deal volume [Redacted] m3
- Customs control [Redacted]
- Consignment [Redacted]
- Gas day [Redacted]  According PSO

Save X

**Create Trade Notif.(Acquirement)**

**Trade notification**

- Acquisitor(EIC-code) [Redacted]
- Alienator(EIC-code) [Redacted]
- Deal volume [Redacted] m3
- Customs control [Redacted]
- Consignment [Redacted]
- Gas day [Redacted]  According PSO

Save X

# TYPES OF CUSTOMS DECLARATION



## INTENTION

## EVIDENCE

### Periodic customs declaration (IM 74 PP)

is the intention of the Customer of storage services to place a certain amount of natural gas in the CW for a certain period from 1 day to 180 days

### Periodic customs declaration (EK 11 PP) Re-export

is the intention of the Customer of storage services to re-export a certain amount of natural gas from the customs territory of Ukraine, in particular the CW within a certain period from 1 day to 180 days

SUBMISSION

SUBMISSION

### Additional customs declaration (IM 74 DP)

is the evidence of actual volume of natural gas placed in the CW with a storage period of up to 1095 days and a possibility of the Customer storage services in part transfer of volumes to other entities

### Additional customs declaration (EK 11 DP) Re-export

is the evidence of actual volume of natural gas re-exported from the customs territory of Ukraine

**CUSTOMS  
WAREHOUSE**

RE-EXPORT

RE-EXPORT

# PERIODICAL CUSTOMS DECLARATION APPLICATION

[TIMEPLATE]

**PATH:** I-Platform menu – Customs declarations – All applications – Create Application

Fill in the required fields

[shall exactly correspond to the data of the Reference of customs clearance]

View invoice data

Declar type: IM74 - Periodical customs declaratio...

PCD (IM74)

ACD (IM74) Consignment

Period FROM  TO:

Deadline for applic. execution

Customer EIC-code: 23  6

Virt point EIC code

Volume, tcm

Volume, MWh

Value for 1000 kWh  EUR

PCD (EK11)

ACD (TP81)

net weight, kg

Date of registration

No. of regist. declaration

Invoice value  EUR

Generate invoice

Import invoice

Import declaration

Attachment to application for proceeding declaration

Attachment type	File name
Processed declaration by Ukrtransgas	declaration.pdf
Transportation Agreement	LLC Natural Gas Transportation Agreement 11.08.2020.pdf
Storage Agreement	Ukrtransgaz Service Agreement .pdf
Declarat. agreement	Ukrtransgaz_Injection and withdrawal_ Service Agreement .pdf
Reference for customs clearance	reference for non resident injection 06.03.2024_signed.pdf

Data of the registered declaration

[Status of declaration – Registered.  
Data will appear top right corner side, registered declaration can be downloaded from the attachments]

Add attachments

Press **Send for processing** [Status of declaration - Submitted]

Generate a payment form for payment

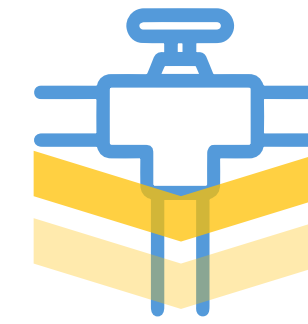
# STORAGE TARIFFS

Resolution of the NEURC No. 656 dated 30th June 2022

## Formulas:

### INJECTION FEE

$$f = \underline{243.52 \text{ UAH}}^* \times 1.2(\text{VAT}) \times \text{COEFFICIENT} / (\text{FX}^{**}) / 10.595 (\text{GCV})$$

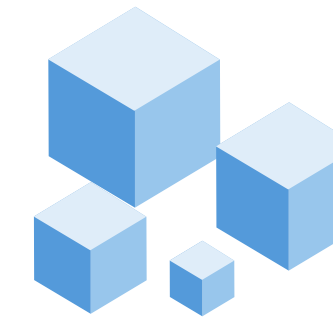


**0.72** €/MWh  
*injection*

### STORAGE FEE

(WORKING GAS VOLUME)

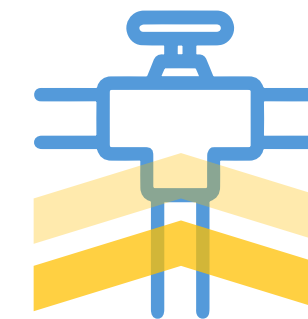
$$f = (1 \text{ month}) = \underline{N\text{-days}} \times \underline{0.4 \text{ UAH}}^* \times 1.2(\text{VAT}) \times \text{COEFFICIENT} / (\text{FX}^{**}) / 10.595 (\text{GCV})$$



**0.03** €/MWh  
*Storage fee for a month*

### WITHDRAWAL FEE

$$f = \underline{253.03 \text{ UAH}}^* \times 1.2(\text{VAT}) \times \text{COEFFICIENT} / (\text{FX}^{**}) / 10.595 (\text{GCV})$$



**0.75** €/MWh  
*withdrawal*

**1.5** €/MWh

cca full gas storage tariff  
until 01.04.2025

	Annual	Monthly	Day Ahead	Coefficient:
Injection	<b>1.0</b>	<b>1.1</b>	<b>1.2</b>	
Storage				
Withdrawal				

\* Tariff for 1 000 m<sup>3</sup>/day

\*\* FX — Foreign exchange. The indicator depends on the UAH/EUR exchange rate





## Mailing address:

JSC UKRTRANSGAZ  
9/1 Klovskiy Uzviz, 01021 Kyiv, Ukraine

# CONTACTS

## Front office

(customer relations, negotiations, agreement conclusion , etc.)

[front-office@utg.ua](mailto:front-office@utg.ua)

+38 (044) 299-73-20  
+38 (044) 461-20-44  
+38 (044) 461-20-82

## Back office

(payment procedures, commercial documents, etc.)

[back-sso@utg.ua](mailto:back-sso@utg.ua)

+38 (044) 461-23-62  
+38 (044) 461-23-96  
+38 (044) 461-20-37  
+38 (044) 461-28-48

## Stock office

(available capacities, prepaid services etc.)

[stock-sso@utg.ua](mailto:stock-sso@utg.ua)

+38 (044) 298-81-08  
+38 (044) 461-26-52  
+38 (044) 461-22-91  
+38 (044) 299-73-40

## Declaring

(declarations registration, protocols of injection/withdrawal, certificates of approval via trade notifications, change of customs regime)

[cw@utg.ua](mailto:cw@utg.ua)

+38 (044) 298-81-31  
+38 (044) 461-28-66

## I-PLATFORM support


[iplatforma-psg@utg.ua](mailto:iplatforma-psg@utg.ua)

+38 (044) 298-81-51

## Commercial dispatching

(submission of nominations/ trade notifications)

[vkd-sso@utg.ua](mailto:vkd-sso@utg.ua)

+38 (032) 259-09-53  
+38 (066) 133-77-73  
 24/7 service